

Message

From: [Ex. 6 - Personal Privacy]
Sent: 4/14/2017 10:48:24 AM
To: [Ex. 6 - Personal Privacy]; Kasman, Mark [Kasman.Mark@epa.gov]
CC: [Ex. 6 - Personal Privacy]; Phillips, Anna [Phillips.Anna@epa.gov]; Besch, Brianna [besch.brianna@epa.gov]; [Ex. 6 - Personal Privacy]
[Ex. 6 - Personal Privacy]; Hupp, Millan [hupp.millan@epa.gov]; [Ex. 7(c)]
Subject: RE: EPA ADMINISTRATOR

Thanks [Ex. 6 - Personal Privacy]

They are young adults. His son is a high school senior and his daughter is a University of Oklahoma student. I think that Mark's comment, "We should order a normal room for him and then his family can order an additional room for the kids at no cost to the U.S. Government." would apply.

[Ex. 6 - Personal Privacy]
Environment, Science, Technology & Health Counselor
U.S. Embassy Rome

[Ex. 6 - Personal Privacy]

Official - Transitory
UNCLASSIFIED

From: [Ex. 6 - Personal Privacy]
Sent: Friday, April 14, 2017 11:59 AM
To: Kasman, Mark; [Ex. 6 - Personal Privacy]
Cc: Lee [Ex. 6 - Personal Privacy]; Phillips, Anna; Besch, [Ex. 6 - Personal Privacy]; Hupp, Millan; [Ex. 7(c)]
Subject: RE: EPA ADMINISTRATOR

Mark, also in Rome we provide always free upgrading for the VIP which is normally in a two rooms (bedroom and living room) Suite. In this case we have to ask for connecting rooms as they are 4 adults (correct? Not sure of the children's age).

Please provide the age and I will check with the hotel if we can come up with a good solution

[Ex. 6 - Personal Privacy]

Privacy/PII
This email is UNCLASSIFIED.

From: Kasman, Mark [mailto:Kasman.Mark@epa.gov]
Sent: Friday, April 14, 2017 11:53 AM
To: [Ex. 6 - Personal Privacy]
Cc: [Ex. 6 - Personal Privacy]; Phillips, Anna; Besch, [Ex. 6 - Personal Privacy]; Hupp, Millan; [Ex. 7(c)]
Subject: Re: EPA ADMINISTRATOR

Thanks [Ex. 6 - Personal Privacy] Let's not order the suite for the Administrator. We cannot go over per diem for him. We should order a normal room for him and then his family can order an additional room for the kids at no cost to the U.S. Government. I am used to the hotels we work with in Asia that regularly offer complimentary upgrades for the VIPs which is why I made the inquiry about the two bedroom suite.

Ex. 7(c)

Please let [Ex. 6 - Personal Privacy] know today if dates and numbers for PSD (security) rooms are correct. Given that it is high season, they need to secure the rooms now.

Thanks, Mark

Sent from my iPhone

On Apr 14, 2017, at 3:35 AM, **Ex. 6 - Personal Privacy** wrote:

Hi [Ex. 6 - Personal Privacy]

This looks good to me, but I'm adding Anna, Mark, and Brianna from EPA to make sure we have it right. Team EPA, please see below, and note the hotel needs to secure the rooms by April 21. (The only thing missing from the budget are the hotel costs in Bologna. Once we plug that in, the master budget will be complete and we can send it to EPA. [Ex. 6 - Personal Privacy] can you please check with our Ambiente friends and see if a decision has been made for the staff hotels?) Even if we get an answer soon, it seems that it would take longer to get the fiscal data, so credit card holds may be the way to go.

Also, flights haven't been finalized, but would imagine when they are that we'll need to ask for early check-in.

Thanks, [Ex. 6 - Personal Privacy]

Ex. 6 - Personal Privacy

Environment, Science, Technology & Health Counselor
U.S. Embassy Rome

Ex. 6 - Personal Privacy

Official
UNCLASSIFIED

From: [Ex. 6 - Personal Privacy]

Sent: Friday, April 14, 2017 9:22 AM

To: [Ex. 6 - Personal Privacy]

Cc:

Subject: EPA ADMINISTRATOR

Hi [Ex. 6 - Personal Privacy], just wanted to touch base with you on the hotel side.

As requested I have cancelled the reservation at the Westin and kept the one at the Hotel Regina Baglioni.

Room cost in single occupancy is euro 326.00 per night including breakfast and all taxes.

The Suite (with two bedrooms connecting) for the VIP will cost euro 1540.00 , all included.
We have a total of 10 rooms reserved as follows:

31st May – 9th June – 10 nights – 2 rooms

HUPP

Admin. Ex. 7(e)

31st May – 10 June – 11 nights – 2 rooms

KASMAN

Admin. Ex. 7(e)

5th June – 10th June – 5 nights – 1 Suite + 5 rooms

PRUITT

Admin. Ex. 7(e)

DRAVIS

FERGUSON

NISHIDA

The hotel will hold the rooms without commitment until the 21st of April and by then I will need either a fund cite or all the credit cards (and names too 😊)

My understanding is that no Control Room has been requested.

Do you know when the Delegation will be checking in ? Because check in time is 2.00 pm.

Please let me know if all looks good.

Will wait to hear from you

Thank you

Ex. 6 - Personal Privacy

Ex. 6 - Personal Privacy

Visitor Unit Assistant

Embassy of the United States of America

Rome, Italy

Tel: +

Fax: +

Email

Ex. 6 - Personal Privacy

Privacy/PII

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